



Today is the first day of the rest of your career.

Here's how you can easily get started on the path to becoming a CMA.

1

Ready to get started?



Enroll in the CMA program. As an enrolled CMA candidate, you will also become an IMA member and enjoy membership benefits.

Here are the fees associated with the program:

Professional Members	Student/Academic Members
\$250* CMA Entrance Fee (nonrefundable)	\$188* CMA Entrance Fee (nonrefundable)
\$415 Exam Fee (per part)	\$311 Exam Fee (per part)

**IMA membership is additional and also required.*



Most of our candidates complete the program in 12-18 months.

Many employers reimburse for the cost of the CMA program and IMA membership! [Download our boss letter template.](#)

2

Schedule your exam.



Testing windows are offered in January/February, May/June, and September/October.

To schedule your exam, visit [Prometric's site](#).

Prometric operates a network of 8,000 test centers in 160 countries making it easy to find a site near you.



Exams can sell out! Schedule your exam at least 4 weeks in advance to get the date you would like.

You will receive an authorization number from IMA, allowing you to schedule your exam date.

3

Prepare to study.



Once you enroll, you will receive the exam support package with retired exam questions and a glossary of terms.

Check out our list of study options and [course providers](#) to help you prepare for the exam.



You can prepare for the CMA exam in a study group, a live or virtual classroom, or on your own.

We recommend 150-170 hours of study time per part.

4

Take the exam.



You must sit for both exam parts within 3 years of entering the program.

Exam results will be emailed to you approximately 6 weeks after you've taken your test.



"Sign up for the test first and then start studying. A deadline helps keep you motivated to actually do it."

- Chris R., New York

Exam parts 1 or 2 can be taken in any order.

5

Prepare to meet these requirements to earn the CMA:



Hold a bachelor's degree from an accredited college/university or a related professional certification.

Have 2 continuous years of professional experience in management accounting or financial management.

Complete and pass Parts 1 and 2 of the CMA exam.



Students may take the exam before graduating.

Upon verification of your education and experience documents, you will receive your CMA certificate number.

Good luck!